



encoreSM

EVENTS THAT TRANSFORM

EXHIBITOR SERVICES

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME	ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER	
BILLING ADDRESS		CITY & STATE		ZIP CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERD BY	EMAIL		PHONE	

Advanced rates are available if order is placed 10 days or more before show opening.

Email completed form to the Encore Representative listed BELOW.

Once this request form is submitted, an Encore Representative will contact you for an official order review and signature & payment details.

Labor charges, sales tax, loss damage waiver, and service charges may apply.

PROJECTION	QUANTITY	ADVANCED RATE	REGULAR RATE
LCD PROJECTOR		\$ 387.75	\$ 445
TRIPOD SCREEN		\$ 65.50	\$ 75
25' HDMI CABLE		\$ 10	\$ 10

MONITOR	QUANTITY	ADVANCED RATE	REGULAR RATE
24" MONITOR TABLE TOP		\$ 225	\$ 260
55" MONITOR WITH FLOOR STAND		\$ 595.25	\$ 685

POWER	QUANTITY	ADVANCED RATE	REGULAR RATE
AC EXTENTION + POWER BAR		\$ 45	\$ 65

MISCELLANEOUS	QUANTITY	ADVANCED RATE	REGULAR RATE
LAPTOP		\$ 250	\$ 285
FLIPCHART WITH PAD + MARKERS		\$ 45	\$ 65
SIGN EASEL		\$ 15	\$ 25

If you have any questions or concerns, please contact
Wallace (236)-333-5037 or email wallace.lee@encoreglobal.com